## **SUOMI HALL FACILITY USE RENTAL AGREEMENT**

244 West Marine Dr. Astoria, Oregon

(printed name)



## SUOMI HALL RENTAL AGREEMENT

This agreement was entered into on(date)	Between FRIENDS OF SUOMI HALL, Lessor,
and	Lessee.
In consideration of Lessee's payment of rent and performance of the terms and conditions of this lease, Lessor grants Lessee use of the premises of Suomi Hall in Astoria, Oregon.	
Event commencing on (date)	from (time) to (time)
Setup date (date) from	(time) to (time)
At the agreed rental of \$ And security deposit of \$	
Further agreed between parties:	
<ol> <li>The lessee shall always keep the premises in a clean and hygienic condition and shall return the premises at the end of the rental period to the condition in which they were received.</li> <li>Lessee shall indemnify the hirer against all damage and costs caused by such negligence.</li> <li>The lessee shall be liable for any damage to or breakage of fixtures, fittings and equipment.</li> <li>If alcoholic beverages are served, the lessee must employ a licensed premises server with insurance as required by the OLCC.</li> <li>A copy of the lessee's insurance policy, to be provided by the lessee, listing Friends of Suomi Hall as an additional insured with a liability limit of not less than \$1,000,000.00.</li> <li>Lessor acknowledges receipt of security/cleaning deposit in the amount of \$100.00. Deposit may be returned to Lessee if property is left clean and undamaged. Deposit will not be returned if repairs are</li> </ol>	
needed. Deposit will not be returned if cancelled within seven days of scheduled event.	
Deposit required to confirm reservation. Full prepayment and proof of insurance required ten days prior to the event.  Payable to <i>Friends of Suomi Hall</i> . Mail to PO Box 146, Astoria, Oregon 97103	
Receipt of \$ is acknowled	ged.
Friends of Suomi Hall	
By Lesso	r Lessee

(printed name)